

MEETING MINUTES
Regular Meeting of Date November 20, 2019

1) Call to Order

The special meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Philip Steffora on November 20, 2019 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Philip Steffora; Vice Chairman Steve Huston; commissioners, Fred Meyer, and Reneé Wells; and Executive Secretary Mike Chambless.

Absent: Commissioner Margaret Sunzeri and Mark Starritt

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Special meeting of November 20, 2019 was posted on the bulletin board at City Hall on November 14th at 10:00am per government code 549546.0

5) Consent

It was moved by commissioner Steve Houston and seconded by commissioner Fred Meyer to approve as presented the minutes of the Airport Advisory Commission meeting of November 20, 2019. Motion carried 7-0.

6) Public Input

a) Ruth Erikson- was concerned about a possible hotel, glass house or cannabis business near the Airport. Mike reassured her that it was not true and not near the Airport.

7) Reports

a) **AIP 21 Runway/Taxiway Safety Project**

The submittals were received. In December 2019, material for the project was delivered. The project will begin in March 2020 and the runways will be closed at night for construction.

b) **TPA Change (Traffic Pattern Altitude)**

Status has been accepted.

c) **CPI compare with other Airports-**

If any questions arise after review, email Director Mike.

d) **Bathroom Improvements-**

Improvements to east side, building 14, Aris and west side bathrooms have been completed.

e) **Dog Park**

The walkway on the west side wrapped around the east side of the park has been completed. The retaining walls for the small dog area has begun. Due to the weather the project has been paused until the spring.

f) **Airport Master Plan**

On page 84 is the planning capital improvement project. On page 85, we are currently working on projects 3 and 4 except the part of 4 that is on runway 6. We are on schedule

g) **Cal fire move update**

Cal-fire base Chief Josh Nettles has moved on to a new base. Director Chambless is in communication with political legal consultant regarding California's 7 billion surplus.

h) **NBAA Las Vegas 2019**

Director Chambless and staff hosted 650 people in the booth during the 3-day conference. Great exposure of the Airport and biggest turn out from previous years.

i) **ACIP 2020-2026**

The city council adopted a 5-year capital improvement project and it starts in 2020 with the repair at phase 1 on 1321 (completed).

2021- Safety improvements and planning/ environmental for tiger salamander exclusion fence

2022- Execution of the project

2023- Update airport layout plan and environmental/ design for displaced threshold for runway 31

2024- Construct the displaced threshold for runway 31

2025- Design of new pavement for west side hangars

2026- Reconstructing of west side hangars

j) **Aircraft Inventory**

It is updated annually after the inspections. Currently the inventory states there is 118 aircraft and of those 102 are validated. Sixteen of the aircrafts have dual residency.

8) Old Business

a) None

9) New Business

a) Budget

10) Items for Next Agenda

a)

b)

c)

11) Next Meeting Date: January 22, 2020 at 6:00pm

12) Adjournment

There being no further business to come before the Airport Advisory Commission, commissioner Huston moved the meeting be adjourned. The motion was seconded by commissioner Wells and was passed 5-0. The meeting adjourned at 6:15 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary